

HUBBARD COMMUNICATIONS OFFICE
SAINT HILL MANOR, EAST GRINSTEAD, SUSSEX

CLEARING HCO POLICY LETTER OF 27 JANUARY 1967

COURSE PERSONNEL
OT PERSONNEL
CLEARING COURSE
STUDENTS
OT COURSE STUDENTS

CLEARING AND OT COURSE
REORGANIZATION

CLEARING COURSE

PERSONS WHO HAVE ATTAINED GRADE VI MAY ENROLL ON THE CLEARING COURSE AT ST. HILL PROVIDING ETHICS CLEARANCE AND CASH PAYMENT IS OBTAINED, MODIFIED ONLY BY EXISTING STAFF PAYMENT REGULATIONS. THE PRICE IS \$800 US OR AS THAT CONVERTS INTO OTHER CURRENCY.

THE COURSE REMAINS ADMINISTERED AND GIVEN BY THE OFFICE OF LRH AND REMAINS MY OWN COURSE.

THERE IS NO GUARANTEE OF BECOMING CLEAR ON THIS COURSE AS THAT DEPENDS TO A LARGE EXTENT ON THE STUDENT. HOWEVER THOSE WHO DO NOT GO CLEAR ON THIS COURSE MAY ENROLL ON THE OT COURSE AS PROVISIONAL STUDENTS.

WHEN A CLEARING COURSE STUDENT DOES NOT GO CLEAR, IT IS BECAUSE (A) HIS PREVIOUS RELEASES ARE AT FAULT OR (B) HIS OWN LIFE IS TOO ENTURBULATED OR (C) HE IS NOT WORKING OR (D) HE NEEDS UPPER LEVEL MATERIALS.

OT COURSE

THE OT COURSE IS OPEN TO PERSONS WHO HAVE BEEN CLEARED ON THE CLEARING COURSE AND ITS SECTION ONE ONLY IS OPEN TO NON-CLEARED CLEARING COURSE STUDENTS. ALL OT COURSE STUDENTS MUST OBTAIN A VERY STRICT ETHICS CLEARANCE AND MAKE REQUIRED PAYMENTS.

A PROVISIONAL OT COURSE STUDENT IS ONE WHO HAS NOT BECOME CLEAR OR CHECKED OUT CLEAR AFTER DOING THE REQUIRED WORK OF THE CLEARING COURSE TO THE SATISFACTION OF THE CLEARING COURSE SUPERVISOR.

THE OT COURSE PAYMENTS ARE WITHOUT CREDIT EXCEPT FOR SPECIAL STAFF PAYMENT ARRANGEMENTS.

OT COURSE PAYMENTS ARE PAYABLE IN TWO PARTS.

BOTH PARTS OF THE OT COURSE ARE OPEN TO CLEARS FROM THE CLEARING COURSE. ONLY SECTION ONE IS OPEN TO PROVISIONAL OT STUDENTS, HENCE THE METHOD OF PAYMENT.

SECTION ONE COSTS \$250. SECTION TWO COSTS \$600. IF BOTH SECTIONS ARE BOUGHT AT ONCE THE COST IS \$800. A PROVISIONAL OT STUDENT MAY PURCHASE BOTH SECTIONS BUT SECTION TWO IS CONSIDERED A \$600 ADVANCE PAYMENT SUBJECT TO REFUND.

SECTION ONE MAY BE ENROLLED IN WITHOUT ACTUAL PRESENCE AT SAINT HILL, PROVIDING THE ETHICS RECORD IS EXCELLENT. IF IT IS NOT THE STUDENT MUST COME TO SAINT HILL TO PLACE THE MATTER BEFORE THOSE IN AUTHORITY, PASS A SEVERE SECURITY CHECK AND SATISFY THE GUARDIAN AND CLEARING COURSE SUPERVISOR. THIS IS PARTICULARLY TRUE OF A PROVISIONAL ENROLLMENT THAT DID NOT GO CLEAR ON THE CLEARING COURSE AND HAS THE SMALLEST QUESTION OF ETHICS OR SECURITY STATUS.

A PROVISIONAL STUDENT WHO DOES NOT GO CLEAR ON SECTION ONE OF THE OT COURSE MUST THEN ATTEND UPON SAINT HILL, PASS A RIGOROUS SECURITY CHECK AND APPEAR BEFORE A BOARD AND SATISFY THE AUTHORITIES THAT THE PERSON HAS NOT VIOLATED ANY CLEARING OR OT COURSE REGULATIONS, AND IN PARTICULAR HAS ACTUALLY RUN THE MATERIALS AND TURNED IN COMPLETELY FACTUAL REPORTS.

IN ALL CASES OF A CLEARING COURSE STUDENT WHO DID NOT GO CLEAR AND HAS AN ETHICS OR COURSE VIOLATION AND/OR WHO IS CALLED TO SAINT HILL, THOSE IN AUTHORITY MUST MAKE ABSOLUTELY CERTAIN OF THE SECURITY FACTOR RE MATERIALS AND THAT THE PERSON HAS NOT PASSED ON ANY MATERIALS TO ANYONE ELSE AND WHO DOES NOT HAVE ANY OTHER MOTIVE IN HAVING MATERIALS THAN USING THEM. IT WILL BE FOUND THAT AMONGST THOSE WHO DID NOT GO CLEAR ON CLEARING COURSE MATERIALS WILL ALSO BE THOSE WHO MERELY ENROLLED TO OBTAIN THE MATERIALS.

NO FURTHER MATERIALS OF ANY KIND MAY BE GIVEN A PERSON WHO FAILS TO SATISFY THOSE IN AUTHORITY AS TO SECURITY, DECENCY AND FIDELITY TO SCIENTOLOGY. NO EXCEPTIONS MAY BE MADE IN THIS MATTER FOR IT IS ON THIS CHANNEL THAT WE MAY SOMEDAY FACE THE LOSS OF SECURITY OF OUR MATERIALS AND LET LOOSE A HURRICANE UPON THE WORLD THROUGH OUR MATERIALS COMING INTO UNETHICAL OR SUPPRESSIVE OR GOVERNMENT OF PSYCHIATRIC HANDS. ONE CANNOT IMAGINE THE AMOUNT OF POWER THAT

WOULD BE DELIVERED INTO UNETHICAL HANDS, AND I DO NOT SPEAK LOOSELY. I AM NOT ABOUT TO BE MADE GUILTY OF THE HARM LACK OF SECURITY WOULD CAUSE WHEN ORDINARY ADMINISTRATIVE AND ETHICS CARE CAN PREVENT IT. I CANNOT STATE THIS TOO STRONGLY. I WILL USE ALL NECESSARY FORCE TO EFFECT THIS.

IF A PERSON DOES NOT CLEAR ON SECTION ONE OF THE OT COURSE, THEN HE MUST BE GIVEN FURTHER SECURITY CLEARANCE, APPEAR BEFORE A NEW BOARD, AND ONLY IF PASSED MAY BE ADMITTED TO SECTION TWO OF THE OT COURSE. BUT A PROVISIONAL OT COURSE STUDENT ADMITTED TO SECTION TWO MAY NOT REMOVE ANY MATERIALS FROM THE PREMISES AT SAINT HILL, MUST TURN THEM IN NIGHTLY AND MAY AUDIT ONLY IN A ROOM ADJACENT TO THE CLEARING COURSE OFFICE AND MAY NOT HAVE ANY PAPERS OR NOTES ON HIM IF HE LEAVES THE AUDITING ROOM FOR ANY PURPOSE. HE MUST PAY HIS SECTION TWO PAYMENT. HE WILL BE CHARGED ADDITIONAL FEE FOR THE AUDITING QUARTERS AND SUPERVISION AT A NOMINAL SUM PER DAY AND AT THE SLIGHTEST DEVIATION IN ETHICS OR SECURITY WILL BE PLACED UNDER 24 HOUR SUPERVISION AT ADDITIONAL EXPENSE BUT ONLY AS FEASIBLE AND ENTIRELY UP TO THE CLEARING COURSE SUPERVISOR AND ALL WITH ANY ADDITIONAL CHARGES REQUIRED TO HANDLE SUCH ADDITIONAL WORK.

PART ONE OF THE OT COURSE MAY BE MAILED AND ENROLLED IN BY MAIL.

PART TWO MAY NOT ONLY BE ENROLLED IN IN PERSON BUT NEITHER ITS MATERIAL OR REPORTS MAY EVER BE MAILED. PART TWO MUST NEVER BE MAILED. NEVER.

PART TWO MATERIALS MAY NOT LEAVE THE PREMISES AT SAINT HILL OR WHERE THE COURSE IS CONDUCTED, NOT EVEN INTO THE TOWN OF EAST GRINSTEAD OR INTO QUARTERS NOT SUPERVISED BY THE OT COURSE SUPERVISOR. THERE WILL BE NO ADDITIONAL CHARGE FOR AUDITING QUARTERS FURNISHED TO STUDENTS WHO HAVE CLEARED ON THE CLEARING COURSE OR PART ONE OF THE OT COURSE. BUT THOSE QUARTERS MUST BE PROVIDED. THE MATERIALS AND REPORTS MUST BE TURNED IN TO THE OT COURSE SUPERVISOR AT LUNCH AND IN THE EVENING AND MAY NOT BE CARELESSLY HANDLED OR LEFT ALONE UNTENDED.

THE OT COURSE IS PART OF THE OFFICE OF LRH AND CONDUCTED AND RETAINED BY MYSELF.

GENERAL

THERE IS NO GUARANTEE THAT THE CLEARING AND OT COURSES WILL REMAIN AT SAINT HILL AND THESE WERE NEVER PART OF THE ORIGINAL SAINT HILL SERVICES OR OPERATION AND MAY NOT BE SO CONSIDERED.

ENROLLMENT FEES AT THIS TIME MAY BE EMPLOYED IN MAINTAINING SAINT HILL BUT THE RIGHT IS RESERVED TO CALL UPON THEM AT ANY TIME IN ANY CURRENT AMOUNT OR SHUT THEM OFF FROM SAINT HILL AND COLLECT THEM, ENROLL THEM AND CONDUCT THEM IN ANOTHER AREA SHOULD SECURITY OR ANY OTHER REASONS SEEM TO INDICATE THE WISDOM OF THIS IN MY OPINION ALONE. SAINT HILL MUST BE PREPARED AT ANY TIME TO FOREGO THE FEES OF ONE OR ALL OF THESE COURSES. AND YET REMAIN SOLVENT.

AUDITING SKILL

IF AT ANY TIME THE CLEARING COURSE SUPERVISOR CALLS INTO QUESTION THE AUDITING SKILL OF A PC ROUTE STUDENT AND PARTICULARLY BEFORE PART TWO OF THE OT COURSE, THE CLEARING COURSE SUPERVISOR MAY REQUIRE, WITHOUT FURTHER RECOURSE, THE TRANSFER OF THE STUDENT TO THE SAINT HILL SPECIAL BRIEFING COURSE BEFORE PERMITTING THE STUDENT TO RETAIN, CONTINUE UPON OR BE ISSUED NEW MATERIALS, THE SHSBC FEE MUST THEN BE PAID.

STUDENTS WHOSE TRAINING IS OLD EVEN IF SHSBC GRADUATES WHO SHOW INEPTITUDE IN AUDITING MAY BE ORDERED TO THE SHSBC WITHOUT FURTHER FEE BUT WITH LIVING EXPENSES AND ALL REVIEW FEES AT THEIR OWN CHARGE.

EMPHASIS

WE ARE RESPONSIBLE FOR GETTING PEOPLE THROUGH TO CLEAR AND OT AND RESERVE THEREFORE AS OUR RIGHT THE USE OF ANY MEASURES OR FORCE NECESSARY TO ACCOMPLISH THIS.

FURTHER EMPHASIS IS ON THE PROTECTION AND SECURITY OF OUR MATERIALS AND THIS MUST BE FLAWLESS FOR CENTURIES TO COME.